

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INTERNATIONAL CONSULTING FIRM)**

GEORGIA
SECOND REGIONAL AND MUNICIPAL INFRASTRUCTURE DEVELOPMENT PROJECT
(SRMIDP) – P147521
Loan No. 8380-GE

Assignment Title: Strengthening the Institutional Capacity of Georgian Local Self-Governments on improved fiscal discipline and accounting system

Reference No: SRMIDP/C/QCBS/04-2015

The Government of Georgia has requested the funding of the Swiss Development Cooperation (SDC) and the World Bank in supporting decentralization and Local Self-government (LSG) reforms. Despite of the decentralization effort, the institutional capacities, systems and structures in the municipalities remain weak for public service delivery and investment management. The Second Regional and Municipal Infrastructure Development Project (SRMIDP: US\$58.93 million, 2014-2019) will support such a decentralization agenda in line with overall Government reform strategy through financing both infrastructure investment priorities and institutional development to build effective LSG system.

The Project will contribute to the decentralization agenda of the GoG by strengthening public service delivery at the local level. It will contribute to the capital investment needs in the municipal sector, ensuring that the poorest are targeted, more people are benefiting and the impact is greater.

The Project Development Objective is to:

- a) Improve the efficiency and reliability of selected municipal services infrastructure;
- b) Contribute to the establishment of an effective local self-government system.

The main objective of the Assignment is to provide technical assistance to Local Self Governments (LSGs) to set up an improved fiscal discipline and accounting system, which can implement new requirement of the Ministry of Finance of Georgia (MOF). Improving LSG fiscal discipline and accounting would support LSGs in developing functioning budgeting and accounting systems, with qualified accountants who can conduct transaction, keep record and prepare required financial reports.

The Consulting Services include:

- i. Analysis of existing accounting and financial management
- ii. General introduction and orientation courses in Georgia's 10 regions, including Adjara autonomous republic (AR)
- iii. Development of simple, effective accounting system and a mechanism for improve fiscal discipline
- iv. Conducting of modular training courses in 10 regions
- v. Financial accounting software acquisition

The tentative duration of the assignment is 38 months, commencing approximately in October 2015.

The Municipal Development Fund of Georgia now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Expression of interest should cover, but not limited to: corporate profile, years in business, experience relevant to the project activities, key staff resources, and core business. The shortlisting criteria are:

- Specific Experience - at least 10 years of international experience in the fields of Fiscal Policy and Accounting System, with specific specialization on local government;
- General Experience;

Experience of working in countries of Eastern Europe or Former Soviet Union is desirable.

Note: the MDF reserves it's right to verify submitted references and use obtained information for evaluation purposes.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers - January 2011, revised July, 2014*. ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms. (Please take into account that form of association acceptable for the World Bank is either sub-consultancy or Joint-Venture and submission must clearly indicate the nature of the association. The experience of sub-consultants will not be taken into account while evaluating the corporate experience of the consultant).

Association with local consulting firms or service providers is highly encouraged.

Experience in the projects relevant to the assignment should be submitted in the Form N1 uploaded at MDF website on the following link: <http://mdf.org.ge/wp-content/uploads/2014/02/Form-for-References.pdf>

The consultants are strongly recommended to limit their Expression of Interest to 30 pages. Company brochures may be included as an Annex, and will not be affected by the limit of 30 pages.

A Consultant will be selected in accordance with the Quality and Cost Based Selection Method (QCBS) method set out in Section II of the [*Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers - January 2011, revised July, 2014*](#).

Further information can be obtained at the address below during office hours from 09:00 a.m. to 18:00 p.m. at Procurement Unit of MDF, Phone number: +99532 2437001, extension 405, Mrs. Lela Shanidze, Procurement Consultant.

Expressions of interest must be delivered in English in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **May 8, 2015, at 17:00.**

Municipal Development Fund of Georgia
Attn: Mr. Ilia Darchiashvili, Executive Director of MDF
150 David Agmashenebeli Av., 0112, Tbilisi, Georgia
Tel.: +99532 2437001 or 02/03/04
Fax: +99532 2437077;
E-mail: procurement@mdf.org.ge