

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INTERNATIONAL CONSULTING FIRM)**

GEORGIA

SECOND REGIONAL AND MUNICIPAL INFRASTRUCTURE DEVELOPMENT PROJECT
(SRMIDP) – P147521
Loan No. 8380-GE

Assignment Title: Strengthening the Institutional Capacity of Georgian Local Self-Governments on Spatial Planning, Asset Management and Capital Investment Plans

Reference No: SRMIDP/C/QCBS/03-2015

The Government of Georgia has requested the funding of the Swiss Development Cooperation (SDC) and the World Bank in supporting decentralization and Local Self-government (LSG) reforms. Despite of the decentralization effort, the institutional capacities, systems and structures in the municipalities remain weak for public service delivery and investment management. The Second Regional and Municipal Infrastructure Development Project (SRMIDP: US\$58.93 million, 2014-2019) will support such a decentralization agenda in line with overall Government reform strategy through financing both infrastructure investment priorities and institutional development to build effective LSG system.

The Project will contribute to the decentralization agenda of the GoG by strengthening public service delivery at the local level. It will contribute to the capital investment needs in the municipal sector, ensuring that the poorest are targeted, more people are benefiting and the impact is greater.

The Project Development Objective is to:

- a) Improve the efficiency and reliability of selected municipal services infrastructure;
- b) Contribute to the establishment of an effective local self-government system.

The main objective of the assignment is to support Local Self Governments (LSG) in preparing Spatial Plans, Asset Management and Capital Investment Plan. The consultancy firm would support LSGs in developing simple spatial plans, develop capital investment plans and establish basic asset planning and management systems with responsible staff that are capable of conducting the minimum management such as fixed asset registration and record management.

The Consulting Services include:

- i. Analysis of existing land use situation in Georgia's 69 LSGs
- ii. General induction and orientation courses in Georgia's 10 regions
- iii. Development of simple, effective spatial planning models
- iv. Conducting of modular training courses in 10 regions
- v. Provide on-the-job coaching to municipal staff to produce preliminary spatial plans
- vi. Prepare capital investment plans/priority investment plans
- vii. Prepare an inventory of municipally-owned assets and assets classification
- viii. Prepare a valuation and pricing system of existing assets
- ix. Prepare a system of reporting inventory data, valuation data and transactions
- x. Provide an asset management information system and train staff on using it, including a 6 months period of trouble shooting response

The tentative duration of the assignment is 38 months, commencing approximately in October 2015.

The Municipal Development Fund of Georgia now invites eligible consulting firms ("Consultants") to

indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Expression of interest should cover, but not limited to: corporate profile, years in business, experience relevant to the project activities, key staff resources, and core business. The shortlisting criteria are:

- Specific Experience – at least 10 years of international experience in the fields of Urban Planning and Asset Management, with specific specialization on local government;
- General Experience;

Experience of working in countries of Eastern Europe or Former Soviet Union is desirable.

Note: the MDF reserves it's right to verify submitted references and use obtained information for evaluation purposes.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers - January 2011, revised July, 2014*. ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms. (Please take into account that form of association acceptable for the World Bank is either sub-consultancy or Joint-Venture and submission must clearly indicate the nature of the association. The experience of sub-consultants will not be taken into account while evaluating the corporate experience of the consultant).

Association with local consulting firms or service providers is highly encouraged.

Experience in the projects relevant to the assignment should be submitted in the Form N1 uploaded at MDF website on the following link: <http://mdf.org.ge/wp-content/uploads/2014/02/Form-for-References.pdf>

The consultants are strongly recommended to limit their Expression of Interest to 30 pages. Company brochures may be included as an Annex, and will not be affected by the limit of 30 pages.

A Consultant will be selected in accordance with the Quality and Cost Based Selection Method (QCBS) method set out in Section II of the [*Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers - January 2011, revised July, 2014*](#).

Further information can be obtained at the address below during office hours from 09:00 a.m. to 18:00 p.m. at Procurement Unit of MDF, Phone number: +99532 2437001, extension 405, Mrs. Lela Shanidze, Procurement Consultant.

Expressions of interest must be delivered in English in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **May 8, 2015, at 17:00.**

Municipal Development Fund of Georgia
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