

Request for Expression of Interest

(Consulting Services – Selection of Individual Consultant)

Municipal Development Fund of Georgia

Water Infrastructure Modernization Project II (WIMPII)

Assignment Title: Selection of International Procurement Consultant for Water Infrastructure Modernization Project II (EIB)

No: EIB/WIMPII/CS/IC/01

Georgia (hereinafter referred to as “the Borrower”) has received a loan from the European Investment Bank – EIB (hereinafter referred to as “the Bank”) – towards the cost of the Water Infrastructure Modernization Project II (WIMPII). This International Invitation relates to the recruitment of the International Procurement Consultant.

The Consultant will be selected in accordance with the procedure of Restricted International Tender.

The project aims at improvement of the continuity of water supply, reduction of water leakages in the water supply system and improvement of water quality across 28 towns in Georgia served by the Beneficiary- United Water Supply Company of Georgia (UWSCG).

This contract will include activities related to the technical assistance to the MDF in preparation, review and finalization of all procurement related documentation for total of 28 civil works contracts under Water Infrastructure Modernization Project in accordance with EIB Procurement Guidelines and Procedures.

The Procurement Consultant shall work in close cooperation with MDF for Technical Implementation Support. The duties and responsibilities of the International Procurement Consultant shall include the following:

- (i) Preparation of bidding documents, bid evaluation reports and draft contracts for civil works in full compliance with the EIB Procurement Guidelines and FIDIC.
- (ii) Train MDF and UWSCG Staff in procurement of works in accordance with EIB Guidelines and FIDIC. To demonstrate to the staff different case studies and give them individual assignments to do independently the evaluation of bids and prepare Bid Evaluation Reports for submission to EIB for approval.

The Procurement Consultant will report to the Executive Director of Municipal Development Fund of Georgia. For day-to-day activities the Consultant shall work under the supervision of the Head of Procurement Unit.

The Procurement Consultant will be recruited by MDF as an individual consultant on a full-time basis. Duration of the assignment shall be 4 months.

Required knowledge and qualifications:

- (i) Master’s degree or above with major relevant discipline (e.g. Engineering, Law, Procurement, Finance, Business, Commerce or Information Technology);
- (ii) Strong command of English;

- (iii) Working experience in the projects/programs financed by international donor organizations, with minimum 5 years of relevant experience in procurement; Practical knowledge of EIB procurement guidelines would be an asset.
- (iv) State-of-the-art knowledge of the concepts, principles and practices which govern international procurement, the contracting of consultant services, technical specifications in design, engineering and construction of facilities etc.
- (v) Specialized knowledge of and significant experience in Procurement of Works under FIDIC contracts;
- (vi) Demonstrated problem-solving skills and negotiating skills with ability to balance project objectives and procurement requirements with client needs in discussing and resolving sensitive and difficult issues.

Number of candidates to be shortlisted

On the basis of the applications received, between 4 and 8 candidates will be invited to submit detailed tenders for this contract. If the number of eligible candidates meeting the selection criteria is less than the minimum of 4, the Contracting Authority may invite the candidates who satisfy the criteria to submit a tender.

Short-listing criteria

Technical capacity of candidate:

- General qualifications: minimum 15 years of working experience in related field, with relevant academic education and training;
- Adequacy for the assignment: minimum 5 years of specific working experience on similar positions in similar assignments.

Selection criteria:

Evaluation of will be carried out based on the submitted CVs against the required qualification requirements described above. Each expert will be evaluated in accordance with two main criteria:

- (i) Project-related experience based on the number of relevant projects implemented (80%) and
- (ii) Experience in the region(Georgia, Armenia, Azerbaijan)(20%).

Interested Individual Consultants may obtain additional information at the Procurement Division at the address provided below from 10:00 a.m. to 18:00 p.m. Phone number: (+99532) 243 70 01, extension 409, Ms. Nata Peitrishvili, Procurement Specialist.

Interest expression with CV shall be submitted at the address provided below not later than **18:00 p.m. of 28 July, 2014** (Tbilisi time).

Municipal Development Fund of Georgia
Mr. Giorgi Somkhishvili, Executive Director
150 D. Agmashenebeli Avenue, Tbilisi, Georgia,
Tel.: +99532 2437001or/02/03/04
Fax: +99532 2437077;
E-mail: procurement@mdf.org.ge