

**REQUEST FOR EXPRESSIONS OF INTEREST  
SELECTION OF INDIVIDUAL CONSULTANTS**

**GEORGIA**

**Project Name: Georgia I2Q - Innovation, Inclusion and Quality  
Project No.168481**

**National Consultant - ENGINEER  
Reference No. IBRD/I2Q/CS/IC/05-2019**

Georgia has received financing from the World Bank to implement the Innovation, Inclusion and Quality Project- GEORGIA I2Q. Project would contribute directly to the CPF's strategic Focus Area 2: Invest in Human Capital and is articulated by Objective 2.1: Support the education system for improved quality and relevance. Moreover, the proposed project would support the GoG's efforts to improve the innovation and provision of quality education throughout the system as embodied in the Government's 2018-2023 Education Reform Agenda. The project development objectives are to: (i) expand access to preschool education; and (ii) improve the quality of education and the learning environments.

The implementation of Project started in 2020 and is scheduled for completion in March 31, 2026.

The Municipal Development Fund of Georgia (MDF) is executing infrastructural rehabilitation part of the project.

The main objective of the assignment is to support the Project Management team at the MDF with technical advice and technical leadership in the area of municipal/civil engineering to ensure the delivery of high-quality subprojects. The Consultant mobilized under this assignment will ensure coordination and consistency of approaches among key technical departments of the MDF in the delivery of subprojects (e.g. Ministry of Education, Science, Culture and Sport) and regular, periodic monitoring and reporting on progress and quality of ongoing works.

The specific functional responsibilities of the Engineer shall include but not limited to:

- Facilitate the smooth processing of the preparation of subprojects by ensuring consistency of technical inputs and solutions, and coordination among various relevant units of MDF involved in the processing of investments subprojects, in particular the Project Management Team at design stage, the Procurement Unit at tendering stage. This processing monitoring and coordination efforts are expected to result in consistency of technical solutions of work subprojects, from design stage, to tendering and eventually improved quality of delivery;
- Support the Project Management team and other stakeholders to carry out sound technical assessment of proposed investments, considering all technical alternatives and advising on the selection of most feasible one;
- Contribute to the drafting of the technical sections of terms of reference to announce the tender for design services and construction supervision of works;
- Assist the Project Manager/s in the technical engineering review and approval of the detailed design packages prepared by the designer consultants;
- Assist the Project Management team in the finalization of technical inputs for contract amendments of civil works and engineering consultants' contracts during implementation phase;
- Participate in the packaging of bidding documents and assist MDF during the tendering and selection of consultants' processes. In particular, the Consultant will assist in procurement related tasks such as:
  - Review of ToRs, technical part of bidding documents and RFPs ;

- elaboration of qualification requirements for engineering consultants and key experts;
- elaboration of evaluation and qualification criteria for construction companies;
- review and finalization of employer's requirements and specifications for bidding documents;
- Evaluation of consultants' technical proposals (proposed approach and methodology, work plan, staffing schedule);
- Evaluation of consultants' and key experts' qualification;
- Evaluation of bidders' technical proposals (method of statement for construction, staff chart and organization, mobilization schedule, construction program, plan, personnel, equipment, sub-contractors);
- Evaluation of bidders' qualification;
- Assessment of reasonableness of bid prices and unit price analysis;
- Prepare requests for clarifications to bidders as necessary.
- Review, comment and advise MDF Project Management team and MDF's Construction Supervision unit on the quality and realism of work plans submitted by contractors to be approved;
- Strengthen the supervision capacity of the Project Management Team at MDF by conducting regular site visits and issuing recommendations for improvements/variations, based on the evidence found at sites;
- Timely report to the Project Management team at the MDF on the quality of the civil works and their adherence to design specifications, performance of the contractor and supervision engineers/consultant and overall adherence to the work plan;
- Participate in World Bank missions and various meetings, as required. Join Project Management Team and the Bank technical team during site visits;
- Perform other related technical tasks as required.

The assignment will be a full-time, time-based assignment for 12 months, with possibility of downstream extension, subject to satisfactory performance. This is a World Bank project financed Consultancy position.

The Municipal Development Fund of Georgia now invites eligible individual consultants ("Consultants") to indicate their interest in providing the Services. The selection criteria are:

1. Master's Degree in Civil Engineering or related engineering field;
2. At least 8 years of working experience as an engineer;
3. Thorough knowledge of Construction/Design Codes, Regulations and Standards active in Georgia; Knowledge of the International Construction Standards is preferable;
4. Working experience in Civil Works monitoring, and building sites daily Supervision;
5. Experience working with international donors/organizations will be an asset;
6. Very good oral and written communications skills, knowledge of English and Georgian languages is mandatory;
7. Proficient using MS Project.

*Note: The MDF reserves it's right to verify submitted references/information and use obtained information for evaluation purposes.*

The attention of interested Consultants is drawn to paragraph 3.14 "Conflict of Interest" of the World Bank's Guidelines: *World Bank's "Procurement Regulations for IPF Borrower, July 2016 revised August 2018"*, setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment: The consultant shall not receive any remuneration in connection with the assignment except as provided in the contract. The consultant and its affiliates shall not engage in consulting or other activities that conflict with the interest of the client under the contract. The contract shall include provisions limiting future engagement of the consultant for other services resulting from

or directly related to the firm's consulting services in accordance with the requirements of paragraphs 3.16, 3.17 and 3.18 of the Guidelines.

An individual consultant will be selected in accordance with the procedures set out in World Bank's Guidelines: *World Bank's "Procurement Regulations for IPF Borrower, July 2016 revised August 2018"* "Selection of Individual Consultants".

The Terms of Reference of the assignment is available as Annex.

Further information can be obtained at the address below during office hours from 09:00 a.m. to 18:00 p.m. at Procurement Unit of MDF, Phone number: +99532 2437001, extension 444, 414 Ms. Eka Ezugbaia, Procurement Consultant or by email: [procurement@mdf.org.ge](mailto:procurement@mdf.org.ge)

Interest expression with CV shall be submitted either as a hard copy or electronically to the address provided below not later than **17:00 hours of June 25, 2020**.

Municipal Development Fund of Georgia  
Attn: Mr. George Shengelia, Executive Director of MDF  
150 David Agmashenebeli Av., 0112, Tbilisi, Georgia  
E-mail: [procurement@mdf.org.ge](mailto:procurement@mdf.org.ge)