

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – SELECTION OF INDIVIDUAL CONSULTANTS)**

**GEORGIA  
Third Regional Development Project (RDP III) – P150696  
Loan No. 8494-GE**

**Local Consultant - ENGINEER  
Reference No. IBRD/RDP/III/CS/IC/09-2018**

Georgia has received financing from the World Bank to implement the Third Regional Development Project (RDP3). The Project covers the Samtskhe-Javakheti region in the south and Mtskheta-Mtianeti in the north. The Project aims at supporting the local economy in the regions by carrying out an integrated approach to tourism development, focusing on infrastructure, urban regeneration, cultural heritage restoration, skills development and enabling the environment to attract private sector investments.

Infrastructure investment component of RDP3 includes urban regeneration of old towns and villages, including restoration of building facades, public spaces, museums, roads and water, and enhancement of cultural and natural heritage sites, including access and presentation.

The main objective of the assignment is to support the Project Management team of RDP3 at MDF with technical advice and technical leadership in the area of municipal/civil engineering to ensure the delivery of high-quality subprojects. The Consultant mobilized under this assignment will ensure coordination and consistency of approaches among key technical departments of MDF and other technical agencies involved in the delivery of subprojects (e.g. Municipal engineers, NACHP technical team, APA, design and supervision consultants, World Bank technical team) and regular, periodic monitoring and reporting on progress and quality of ongoing works.

In order to achieve this objective, the consultant will be responsible for, without being limited to, the following:

- Facilitate the smooth processing of the preparation of subprojects by ensuring consistency of technical inputs and solutions, and coordination among various relevant units of MDF involved in the processing of investments subprojects, in particular the Project Appraisal Unit at design stage, the Procurement Unit at tendering stage and the Monitoring Unit at implementation/supervision stage. This processing monitoring and coordination efforts are expected to result in consistency of technical solutions of work subprojects, from design stage, to tendering and eventually improved quality of delivery;
- Support the Project Management team and other stakeholders to carry out sound technical assessment of proposed investments, considering all technical alternatives and advising on the selection of most feasible one;
- Contribute to the drafting of the technical sections of terms of reference to announce the tender for design services and construction supervision of works;
- Assist the Project Manager/s in the technical engineering review and approval of the detailed design packages prepared by the designer consultants;
- Assist the RDP3 Project Management team and Donor Relations Unit in the finalization of technical inputs for SSRs/SARs, variation orders, contract amendments of civil works and engineering consultants' contracts during implementation phase;
- Ensure that technical requirements provided by key stakeholders involved in the delivery of subprojects are addressed, from the concerned Municipalities, NACHP, APA, supervision consultant and MDF's technical

staff;

- In close collaboration with the CH Architect under the RDP3 and in coordination with MDF's Architects, assist and advise the RDP3 Project Manager/s on smooth coordination and follow-up with the NACHP and other stakeholders to solicit approvals and finalization of technical choices and options for specific subprojects, ensuring smooth communication;
- Participate in the packaging of bidding documents and assist MDF during the tendering and selection of consultants' processes. In particular, the Consultant will assist in procurement related tasks such as:
  - finalization of ToRs, technical part of bidding documents and RFPs ;
  - elaboration of qualification requirements for engineering consultants and key experts;
  - elaboration of evaluation and qualification criteria for construction companies;
  - review and finalization of employer's requirements and specifications for bidding documents;
  - Evaluation of consultants' technical proposals (proposed approach and methodology, work plan, staffing schedule);
  - Evaluation of consultants' and key experts' qualification;
  - Evaluation of bidders' technical proposals (method of statement for construction, staff chart and organization, mobilization schedule, construction program, plan, personnel, equipment, sub-contractors);
  - Evaluation of bidders' qualification;
  - Assessment of reasonableness of bid prices and unit price analysis;
  - Prepare requests for clarifications to bidders as necessary.
- Review, comment and advise MDF Project Management team and MDF's Monitoring and Supervision unit on the quality and realism of work plans submitted by contractors to be approved;
- Strengthen the supervision capacity of the Project Management Team at MDF by conducting regular site visits and issuing recommendations for improvements/variations, based on the evidence found at sites;
- Timely report to RDP3 Project Management team at MDF and notify relevant responsible Units at MDF on the quality of the civil works and their adherence to design specifications, performance of the contractor and supervision engineers/consultant and overall adherence to the work plan;
- Participate in World Bank missions and various meetings, as required. Join RDP3 Project Managers and Bank technical team during site visits;
- Perform other related technical tasks as required.

The duration of the assignment is until 31 December 2019. It may be extended upon mutual agreement. This is a fulltime assignment.

The Municipal Development Fund of Georgia now invites eligible individual consultants ("Consultants") to indicate their interest in providing the Services. The selection criteria are:

1. Master's Degree in Civil Engineering or related engineering field;
2. At least 5 years of working experience as an engineer;
3. Thorough knowledge of Construction/Design Codes, Regulations and Standards active in Georgia. Knowledge of the International Construction Standards is preferable;
4. Working experience in Civil Works monitoring, and building sites daily Supervision;
5. Experience working with international donors/organizations will be an asset;
6. Very good oral and written communications skills, knowledge of English and Georgian languages is mandatory;
7. Proficient using MS Project.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011, revised July 2014* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant (IC) method set out in Section V of the *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011, revised July 2014*.

**The Terms of Reference of the assignment is available as Annex.**

Further information can be obtained at the address below during office hours from 09:00 a.m. to 18:00 p.m. at Procurement Unit of MDF, Phone number: +99532 2437001, extension 444, 414 Ms. Eka Ezugbaia, Procurement Consultant.

Interest expression with CV shall be submitted at the address provided below not later than 17:00 p.m. of August 24, 2018.

**Municipal Development Fund of Georgia  
Attn: Mr. George Shengelia, Executive Director of MDF  
150 David Agmashenebeli Av., 0112, Tbilisi, Georgia  
Tel.: +99532 2437001or/02/03/04  
E-mail: procurement@mdf.org.ge**