

## **GE-Tbilisi: EXPRESSION OF INTEREST**

**For consulting services: Supervision of Civil Works Municipal Infrastructure Modernization Project (MIMP) under Urban Reconstruction and Development Project (EIB)**

**No: EIB/URDP/CS/QCBS/01-2016**

**Georgia**

**Municipal Development Fund of Georgia**

**Urban Reconstruction and Development Project**

### **1. Name, address, telephone and fax numbers of the contracting authority:**

Municipal Development Fund of Georgia (MDF), Mr. Juansher Burchuladze, Executive Director, # 150 D. Agmashenebeli Avenue, Tbilisi, Georgia, Tel: +995 32 2437001/02/03/04, Fax: +995 32 2437077, E-mail: [procurement@mdf.org.ge](mailto:procurement@mdf.org.ge), Web site: [www.mdf.org.ge](http://www.mdf.org.ge).

### **2. Procedure:**

Restricted international tender

### **3. Type: notice of a Call for Expressions of Interest:**

Companies who wish to apply for inclusion on the list are invited to do so in accordance with the provisions contained in this notice. The MDF will include on the list all those applications which meet the criteria given in point 7 below.

### **4. Description of the fields of expertise and services covered by the call for expressions of interest:**

Georgia (hereinafter referred to as "the Borrower") has received a loan from the European investment Bank (hereinafter referred to as "the Bank") – towards the cost of the Urban Reconstruction and Development Project. This International Call for Expression of interest relates to the contract for Supervision of Civil Works Municipal Infrastructure Modernization Project (MIMP) under Urban Reconstruction and Development Project (EIB).

This technical assignment aims at organizing the day-to-day construction supervision of the rehabilitation works of Urban Reconstruction and Development Project co-financed by the EIB. The works shall be implemented under the FIDIC 2010 Red Book Model contract.

The main objective of the assignment is to supervise the ongoing contracts of construction or/and rehabilitation works, as the Engineer (according to the FIDIC contracts conditions) on behalf of the Client Municipal Development Fund of Georgia (MDF) in accordance with the provisions of the signed contracts between MDF and the contractors under the Urban Reconstruction and Development Project co-financed by the EIB.

The total cost of the Project is estimated by the EIB at EUR 100m. The financial structure of the project is as follows:

<b>Financing mEUR</b>		<b>Total investment cost mEUR</b>
<b>EIB loan</b>	<b>100</b>	<b>100</b>

The specific objectives provided in this assignment are to:

- Preparation of tender documents
- Assistance in tender review and contracting
- Making any designs, drawings or plans, when instructed by Client
- Review of designs and drawings
- Supervision of works
- Dealing with a Contractor’s claim
- Issuing of a variation order/ prepare draft contract amendment
- Issuing an Interim Payment certificate
- The monthly reporting cycle

The Consultant shall have a strong and experienced team of professionals, including but not limited to: FIDIC Engineers, Architect, Road Engineer, Mechanical Engineer, Electrical Engineer, Structural Engineer, Geotechnical Engineer, Hydraulic Engineer, Water Supply/Sewer Engineer, Procurement/Contract Specialist. There are no eligibility restrictions.

The Consultant should have a sound knowledge of the local legislation concerning construction. It is strongly recommended that a reasonable part of the experts will have past proven experience in Georgia, have local licenses and permits for supervision services and will be able to communicate in the local language.

The consultant shall consider the prospective peaks of the construction activities and ensure the adequacy of staff levels during such periods.

The Municipal Development Fund of Georgia invites authorized consulting companies to express their interest in conducting the above mentioned service. Interested consultants should submit their application to demonstrate that they are qualified in the fields of above-mentioned service. Information shall be submitted in Standard Forms available upon request (see point 9).

Consultants will be short-listed in accordance with the Restricted Procedures for Consultancy services specified in the EIB's Guidelines: Guide to Procurement, June 2011. The short list shall comprise from 5 to 8 candidates.

No more than one application can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting an application). In the event that a natural or legal person submits more than one application, all applications in which that person has participated will be excluded.

**5. Place and duration for services to be provided:**

This contract is expected to be implemented from 1<sup>st</sup> of August, 2016 and tentative duration of the assignment shall be of 48 months. Main site supervision services shall take place for 36 months followed by a 12 month defects notification period.

Maximum budget available for the Assignment is USD 3,893,205.00.

The place of operation will be in towns within Georgia.

**6. Procedures for delivery dispatch and submission of applications, including all the information, formalities and documents referred to in point 8:**

Expressions of interest must quote the reference number for this notice and the information and documentation requested in point 8 must be included. Candidates may elect to submit their expression of interest: 1) by recorded delivery (courier or registered postal service), delivery to be no later than **5<sup>th</sup> May, 2016 (17:00 Local time)**, to the address in point 1, 2) or by hand-delivering it to the secretariat of the department in point 1 (in person or by any representative of the candidate) no later than **5<sup>th</sup> May, 2016 (17:00 Local time)**. Delivery of the expression of interest will be established in this case by a dated receipt signed by an official from the department in point 1 who takes delivery of the documents.

The Consultant shall submit one original and one copy of the Expression of Interests (EOI) in sealed envelope and marked as follows:

- the name and address of the Candidate;
- name and reference number of this notice.
- address of the MDF;

Candidates may alter or withdraw their applications by written notification prior to the deadline for submission of EOIs. No application may be altered after this deadline.

All written communications for the selection procedure and contract must be in English language.

**7. Criteria for inclusion on the sub-list(s):**

**7.1 Exclusion criteria:**

Candidates will be disqualified from taking part in this contract if they:

- (a) are bankrupt or being wound up, if their affairs are being administered by the court or if they have entered into an arrangement with creditors, if they have suspended business activities, if they are the subject of proceedings of this nature or if they are in any analogous situation arising from a similar procedure under national laws or regulations;
- (b) have been convicted of an offence concerning their professional conduct by a judgment which has the force of res judicata;
- (c) have been guilty of grave professional misconduct proven by any means which the contracting authorities can justify;
- (d) have not fulfilled their obligations to pay social security contributions or taxes in accordance with the legal provisions of their country of residence or with those of the country of the contracting authority, or those of the country where the contract is to be carried out;
- (e) have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organization or any other illegal activity detrimental to the Union's financial interests;
- (f) have been declared to be in serious breach of contract for failure to comply with their contractual obligations, following another procurement procedure or grant award procedure financed by the Union budget.

**7.2 Documentation to be submitted:**

Information, formalities and documents necessary for an appraisal of the minimum economic and technical standards required from the Consultant:

— Candidate details stating corporate name, legal status, address, telephone and fax numbers, e-mail address, contact person, VAT number and bank details (should a grouping be involved, each member of the grouping must be clearly identified). Furthermore in the case of a group bid (whether via JV or sub-contracting), the

aforementioned document must be included for each member of a group of firms and the name of the lead company must be stated. Sub-contracting will be allowed up to 30% of the contract value. (Form 1),

— The staffing numbers of the company (or each member of a group of companies) must be broken down in tabular form showing the number of individuals in each category with prime capability in the following fields : (a) Team leader – Civil Engineer (b) Architect (c) Road Engineer (d) Mechanical/ Electrical engineer (e) Structural engineer (f) Geotechnical engineer (g) Hydraulic Engineer (h) Water Supply/Sewer Engineer (i) Procurement/Contract Specialist. (Form 2),

— A statement of overall annual turnover for consultancy services in the past 3 financial years since January 2013, confirmed by Certified Auditor. Candidates who came into existence after this date shall submit a statement covering the period since the commencement of their activities (Form 3),

— A list of completed projects in the past 7 years involving (a) construction management generally, highlight those which involved (b) construction management, supervision of water supply systems and reservoirs rehabilitation works including geographically separated towns and villages (c) construction management of works contracts in the Commonwealth of Independent States or Georgia. (use Form 4). The candidates are invited to submit up to 15 reference projects.

## **8. Other document to be provided by interested candidates:**

Solemn declaration stating that candidates are not in any of the cases described in point 7.1 of this notice.

## **9. Additional information:**

The attention of interested parties is drawn to the aim of this notice: the compilation of a list of candidates who could be invited to respond to a specific Invitation to Tender. This procedure cannot, in itself, lead to the award of a contract.

Interested Consultants may obtain additional information and Standard Forms at the Procurement Division by submitting written request at [procurement@mdf.org.ge](mailto:procurement@mdf.org.ge), Fax number: +995 32 2437077, Phone number:+995 32 2437001/02/03/04, from 10:00 a.m. to 18:00 p.m., Extension 407, Mr. Irakli Paresishvili, Head of the Procurement Unit.

## **10. Selection and Award Criteria:**

### **10.1 Selection criteria**

The following selection criteria will be applied to all candidates. In the case of applications submitted by a consortium, the lead partner shall meet not less than 50 per cent of all the qualifying criteria for financial and technical capacity. The consortium must satisfy collectively the criteria for professional capacity, for which purpose the relevant figures for each of the partners shall be added to arrive at the consortium's total capacity:

#### **a) Economic and financial capacity of candidate:**

- The average annual turnover of the candidate must exceed 5,000,000 EUR for the last 3 financial years (2013, 2014 and 2015).

#### **b) Professional capacity of candidate:**

- At least 20 permanent staff (this year 2015) working for the candidate in the fields related to this contract.
- The candidate should have a back-up capacity other than the team to conduct the tendering and supervision work.
- The candidate should have given the company organization and company description in his application.

#### **c) Technical capacity of candidate**

- The candidate should have successfully completed at least 2 service contracts in the last 5

years prior to the submission deadline of this application (from 2010 to 2015)

The following sub-criteria to be covered either under single projects or separate projects for each sub-criterion under separate reference:

- At least one contract for/including technical assistance, supervision of construction and/or rehabilitation works of buildings and/or roads and/or water supply systems with a minimum value of 3,000,000 EUR in a single project (proportion carried out by the candidate);
- At least one contract Construction supervision of rehabilitation works of buildings;
- At least one contract Construction supervision of rehabilitation works roads;
- At least one contract Construction supervision of rehabilitation works water supply systems;
- For/including construction supervision for any kind of construction which is governed by FIDIC contract conditions.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them.

It must in that case prove to the Promoter that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator.

## 10.2 Award criteria

Best value for money.

Short-listing:

On the basis of the applications received, at least 5 and at most 8 candidates will be invited to submit detailed tenders for this contract. If the number of eligible candidates meeting the selection criteria is less than the minimum of 5, the Promoter may invite the candidates who satisfy the criteria to submit a tender.

If more than 8 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates must be re-examined to identify the 8 best applications for the tender procedure.

The only factor which will be taken into consideration during this re-examination is:

- The cumulative value of the budget of the service contracts (proportion carried out by the candidate) of the projects (in euro) fulfilling technical capacity criterion.